

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Elizabeth Gray, Acting

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Warren Keogh, District 1
Noel Woods, District 2
Ronald Arvin, District 3
Mark Ewing, District 4
Cindy L. Bettine, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER

REGULAR MEETING

6 P.M.

TUESDAY, MARCH 15, 2011

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 02/01/11
- B. Regular Assembly Meeting: 02/01/11
- C. Special Assembly Meeting: 02/18/11

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports from cities
- 2. Matanuska-Susitna Borough School District
- 3. Mat-Su Convention and Visitors Bureau – Ms. Bonnie Quill

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee on School Issues
- 2. Assembly Public Relations

3. Mayor's Blue Ribbon Sportsmen's Committee

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Goose Creek Correctional Facility Update by the State of Alaska
4. Knik Arm Bridge and Toll Authority – Mr. Michael Foster

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Borough Area Schools Site Selection Committee: 04/22/10
 - b. Emergency Medical Services Board: 12/01/10
 - c. Enhanced 911 Advisory Board: 11/09/10
 - d. Fairview RSA Board of Supervisors: 05/18/10, 08/24/10, 10/19/10
 - e. Greater Butte RSA Board of Supervisors: 11/11/10
 - f. Library Board: 10/16/10
 - g. Local Road Service Area Advisory Board: 11/18/10
 - h. Planning Commission: 11/15/10, 11/17/10, 12/06/10, Resolution Serial Nos. 10-34, 10-43, 10-44, 10-46
 - i. Platting Board: 12/16/10, 01/06/11
 - j. Port Commission: 12/20/10, Resolution Serial Nos. 10-006(AM), 10-007
 - k. Real Property Asset Management Board: 09/13/10, 10/11/10, Resolution Serial Nos. 10-11, 10-12, 10-13
 - l. South Colony RSA Board of Supervisors: 08/04/10
 - m. West Lakes FSA Board of Supervisors: 11/01/10
2. Community Council Correspondence:
 - a. Chickaloon Community Council: 06/09/10
 - b. North Lakes Community Council: 11/30/10
 - c. Point MacKenzie Community Council: 12/09/10
 - d. South Knik River Community Council: 08/19/10
 - e. Sutton Community Council: 11/11/10, 12/09/10
 - f. Willow Area Community Organization: 11/01/10

G. INFORMATIONAL MEMORANDUMS

1. IM No. 11-067: MONTHLY REPORTING OF AMENDED CONTRACTS AND NEW AWARDS UNDER \$100,000, ALONG WITH SOLE SOURCE PROCUREMENTS, FOR THE PERIOD OF FEBRUARY 1, 2011, TO FEBRUARY 28, 2011.

VII. UNFINISHED BUSINESS

A. MOTION TO AMEND SOMETHING PREVIOUSLY ADOPTED *(Requested by Assemblymember Halter)*

1. Resolution Serial No. 11-007: A RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2012 THROUGH YEAR 2017. *(Amendment pending)*
 - a. IM No. 11-009

B. Resolution Serial No. 11-024: A RESOLUTION AMENDING THE SCOPE OF WORK FOR THE SKWENTNA LAND ACQUISITION/PLATTING, PROJECT NO. 25030, SUBPROJECT NO. 2400.

1. IM No. 11-037

C. Resolution Serial No. 11-027: A RESOLUTION ADDING TO THE POLICY AND PROCEDURES OF THE ASSEMBLY. *(Sponsored by Mayor DeVilbiss)*

1. IM No. 11-050

VIII. VETO

IX. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.) *(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)*

1. Mr. Byron Williams – Borough Assessment Policies and Procedures

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 11-001: AN ORDINANCE CREATING LEOTA STREET ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 445, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 11-005

2. Ordinance Serial No. 11-023: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE AVIATOR SUBDIVISION ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 437 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 11-024: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$23,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE AVIATOR SUBDIVISION ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 437, AND FIXING DETAILS OF SAID BONDS.
 - (1) IM No. 11-039
3. Ordinance Serial No. 11-025: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE ASHWOOD LOOP AREA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 438 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 11-026: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$47,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE ASHWOOD LOOP AREA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 438, AND FIXING DETAILS OF SAID BONDS.
 - (1) IM No. 11-040
4. Ordinance Serial No. 11-027: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE ALYESKA AND TAHOE DRIVES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 440 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 11-028: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$38,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE ALYESKA AND TAHOE DRIVES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 440, AND FIXING DETAILS OF SAID BONDS.
 - (1) IM No. 11-041

5. Ordinance Serial No. 11-030: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$25,000 FROM THE WEST LAKES FIRE SERVICE AREA NO. 136 FUND BALANCE, FUND 249, TO THE WEST LAKES FIRE SERVICE AREA NO. 136 FISCAL YEAR 2011 OPERATING BUDGET, FUND 249, TO REIMBURSE FOR EXPENSES INCURRED IN THE PREPARATION OF AN INSURANCE SERVICES OFFICE, PUBLIC PROTECTION CLASSIFICATION AUDIT.
 - a. IM No. 11-035
6. Ordinance Serial No. 11-031: AN ORDINANCE APPROPRIATING FUNDS IN THE AMOUNT OF \$60,000 FROM THE BUTTE FIRE SERVICE AREA NO. 2 FUND BALANCE, FUND 251, TO FUND 405, PROJECT NO. 45113, STATION 21 EXTERIOR REFINISHING, TO ALLOW FOR THE EXTERIOR REFINISHING OF STATION 21 AND ASSOCIATED BUILDINGS.
 - a. Resolution Serial No. 11-028: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR BUTTE FIRE SERVICE AREA PROJECT NO. 45113, STATION 21 EXTERIOR REFINISHING.
 - (1) IM No. 11-042
7. Ordinance Serial No. 11-032: AN ORDINANCE REAPPROPRIATING \$55,850 FROM THE TRAILS MANAGEMENT DIVISION FISCAL YEAR 2011 OPERATING BUDGET, FUND 100, AND \$44,150 COMMUNITY DEVELOPMENT ADMINISTRATION DIVISION FISCAL YEAR 2011 OPERATING BUDGET, FUND 100, TO FUND 440, PROJECT NO. 15015, AUTHORIZING THE MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE MAT-SU TRAILS AND PARKS FOUNDATION FOR THE TRAILS MANAGEMENT AND PUBLIC ENGAGEMENT PROJECT.
 - a. Resolution Serial No. 11-029: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE TRAILS MANAGEMENT AND PUBLIC ENGAGEMENT PROJECT.
 - (1) IM No. 11-047
8. Ordinance Serial No. 11-033: AN ORDINANCE AMENDING MSB 18.02 TO CLARIFY DUTIES AND PROVIDE FOR A TIMEFRAME AND ASSEMBLY APPROVAL OF ALL LEASES IN THE PORT DISTRICT. *(Sponsored by Assemblymember Halter)*
 - a. IM No. 11-049

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 11-032: A RESOLUTION AMENDING THE SCOPE OF WORK FOR THE FISCAL YEAR 2007 DESIGNATED LEGISLATIVE GRANT FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT, FOR THE EMERGENCY ACCESS ROADS GRANTS.
(1) IM No. 11-025
- b. Resolution Serial No. 11-033: A RESOLUTION APPROVING GRANTS FOR TRAIL IMPROVEMENTS FROM THE HATCHER PASS SKI TRAILS, FUND 490, PROJECT NO. 75003, NOT TO EXCEED \$180,000, TO THE MAT-SU SKI CLUB TO BUILD AND MAINTAIN NORDIC SKI TRAILS; AND FROM THE FISCAL YEAR 2009 TOURISM INFRASTRUCTURE, TOURISM DESTINATION TRAILHEAD REFURBISHMENT, FUND 480, PROJECT NO. 15035, NOT TO EXCEED \$100,000, TO THE UPPER SUSITNA SOIL AND WATER CONSERVATION DISTRICT, TO CONSTRUCT FIVE KILOMETERS OF NORDIC SKI TRAILS IN THE TALKEETNA LAKES PARKS AREA.
(1) IM No. 11-048
- c. Resolution Serial No. 11-034: A RESOLUTION AMENDING THE BUDGETS FOR THE FISCAL YEAR 2009 CAPITAL PROJECTS: PUBLIC SHOWER AND LAVATORY ROOM REPAIRS, REPAIR DAMAGED TILE, REFINISH POOL FOR THE PALMER POOL, PROJECT NO. 15007, AND AMENDING THE BUDGET FOR THE FISCAL YEAR 2011 CAPITAL PROJECT, WASILLA POOL REMODEL, PROJECT NO. 15007.
(1) IM No. 11-055
(2) AM No. 11-021: AWARD OF BID NO. 11-056 TO HOWDIE, INC. FOR THE CONTRACT AMOUNT OF \$518,110 FOR THE WASILLA POOL REMODEL.

- d. Resolution Serial No. 11-035: A RESOLUTION SUPPORTING ADOPTION OF SENATE BILL NOS. 79 AND 80 REGARDING THE KNIK ARM BRIDGE AND TOLL AUTHORITY. *(Sponsored by Mayor DeVilbiss)*
(1) IM No. 11-059
- e. Resolution Serial No. 11-036: A RESOLUTION SUPPORTING ADOPTION OF SENATE BILL NO. 34 REGARDING ESTABLISHING THE ALASKA SMALL BUSINESS REVOLVING LOAN FUND FOR RESIDENTS OF THE STATE OF ALASKA. *(Sponsored by Mayor DeVilbiss)*
(1) IM No. 11-060
- f. Resolution Serial No. 11-037: A RESOLUTION SUPPORTING HOUSE BILL NO. 89 AND AN AMENDMENT TO HOUSE BILL NO. 89 AUTHORIZING THE COMMISSIONER OF NATURAL RESOURCES TO OFFER BEDLOAD MATERIAL FOR DISPOSAL FOR EROSION CONTROL PURPOSES IN ADDITION TO FLOOD CONTROL. *(Sponsored by Mayor DeVilbiss)*
(1) IM No. 11-061
- g. Resolution Serial No. 11-038: A RESOLUTION RECOGNIZING THE SIGNIFICANCE OF COASTAL PLANNING AND SUPPORTING LEGISLATION THAT WILL CONTINUE THE ALASKA COASTAL MANAGEMENT PROGRAM. *(Sponsored by Mayor DeVilbiss)*
(1) IM No. 11-063
- h. Resolution Serial No. 11-039: A RESOLUTION SUPPORTING THE SUSITNA HYDROELECTRIC PROJECT. *(Sponsored by Assemblymember Arvin)*
(1) IM No. 11-064
- i. Resolution Serial No. 11-040: A RESOLUTION SUPPORTING ADOPTION OF HOUSE BILL NO. 30 AND HOUSE BILL NO. 31 REGARDING A STATE TRANSPORTATION INFRASTRUCTURE FUND. *(Sponsored by Assemblymember Bettine)*
(1) IM No. 11-069
- j. Resolution Serial No. 11-041: A RESOLUTION RELATING TO SEEKING A DETERMINATION OF STATE LEGISLATIVE SUPPORT FOR A 2011 MATANUSKA-SUSITNA BOROUGH TRANSPORTATION BOND FOR

CONSTRUCTION OF NEW ROADS, ROAD UPGRADES,
AND IMPROVEMENTS.

(1) IM No. 11-071

- k. Resolution Serial No. 11-042: A RESOLUTION IN SUPPORT OF FUNDING THE PARKS HIGHWAY SEPARATED PATHWAY FROM WILLOW TO KASHWITNA AND PARKS HIGHWAY/TALKEETNA SPUR ROAD PEDESTRIAN IMPROVEMENT PROJECTS. *(Sponsored by Assemblymember Halter)*

(1) IM No. 11-072

- l. Resolution Serial No. 11-043: A RESOLUTION IN SUPPORT OF FUNDING FAIRVIEW LOOP ROAD AND KNIK GOOSEBAY ROAD INTERSECTION REALIGNMENT AND SIGNAL, AND EAST SELDON ROAD PAVEMENT REHABILITATION MILE POST 0-2.3 PROJECTS. *(Sponsored by Assemblymember Bettine)*

(1) IM No. 11-073

2. ACTION MEMORANDUMS

- a. AM NO. 11-013: REQUESTING ASSEMBLY APPROVAL TO CHANGE STAFF DESIGNATION OF MEDIA DESIGN SPECIALIST IN ADMINISTRATION FROM TEMPORARY TO PART-TIME PERMANENT.
- b. AM No. 11-015: AWARD OF BID NO. 11-059 TO KLEBS MECHANICAL IN THE CONTRACT AMOUNT OF \$120,069 FOR THE DOROTHY SWANDA JONES BUILDING HVAC UPGRADES, PHASE III.
- c. AM No. 11-016: AUTHORIZING THE PURCHASE OF TWO AMBULANCES FROM BRAUN NORTHWEST, INC., IN THE AMOUNT OF \$304,390 FOR THE CENTRAL AMBULANCE SERVICE.
- d. AM No. 11-018: AWARD OF BID NO. 11-049 TO PIERCE MANUFACTURING IN THE AMOUNT OF \$367,876 FOR THE PURCHASE OF A PRIMARY RESPONSE VEHICLE FOR THE GREATER PALMER FIRE SERVICE AREA.
- e. AM No. 11-019: AWARD OF BID NO. 11-058 TO HOWDIE, INC. IN THE CONTRACT AMOUNT OF \$1,392,680 FOR SAFETY AND SECURITY UPGRADES, PHYSICAL SECURITY PACKAGE FOR SCHOOLS THROUGHOUT THE BOROUGH.

- f. AM No. 11-052: AUTHORIZING THE MANAGER TO ENTER INTO THE 2011 COOPERATIVE AGREEMENT WITH THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF FORESTRY, IN AN AMOUNT NOT TO EXCEED \$200,000 FOR THE PURPOSE OF WILDFIRE FUEL REDUCTION.

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 04/05/11, 7 p.m., Borough Assembly Chambers)

- 1. Ordinance Serial No. 11-036: AN ORDINANCE AMENDING TITLE 27, SUBDIVISIONS; AND MSB 18.10, POINT MACKENZIE PORT DEVELOPMENT STANDARD DISTRICT, CONCERNING SUBDIVISION REQUIREMENTS WITHIN THE PORT DISTRICT AND OTHER AREAS.
 - a. IM No. 11-032
- 2. Ordinance Serial No. 11-037: AN ORDINANCE ACCEPTING AND APPROPRIATING \$235,000, FROM THE UNITED STATES FISH AND WILDLIFE SERVICE FOR CULVERT REPLACEMENT IN LITTLE SUSITNA/BIG LAKE WATERSHEDS AND HYDROSEEDING OF PAST PROJECTS, PROJECT NO. 30107, FUND 410.
 - a. Resolution Serial No. 11-044: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR CULVERT REPLACEMENT, IN THE LITTLE SUSITNA/BIG LAKE WATERSHEDS AND HYDROSEEDING, PROJECT NO. 30107.
 - (1) IM No. 11-044
- 3. Ordinance Serial No. 11-038: AN ORDINANCE AMENDING MSB 17.28; DESIGNATING AN AREA NEAR MILEPOST 78.3 OF THE PARKS HIGHWAY AND INTERIM MATERIALS DISTRICT, WITHIN TOWNSHIP 20 NORTH, RANGE 4 WEST, SECTION 6, SEWARD MERIDIAN.
 - a. IM No. 11-056
- 4. Ordinance Serial No. 11-039: AN ORDINANCE ACCEPTING AND APPROPRIATING THE COOPERATIVE AGREEMENT BETWEEN THE ALASKA ENERGY AUTHORITY AND THE MATANUSKA-SUSITNA BOROUGH FOR \$325,000 FROM THE ALASKA ENERGY AUTHORITY TO FUND 480, PROJECT NO. 47504, FOR LIDAR TOPOGRAPHIC DATA

AND ORTHORECTIFIED AERIAL IMAGERY ACQUISITION
FOR THE MAT-SU VALLEY.

- a. Resolution Serial No. 11-045: A RESOLUTION ESTABLISHING THE SCOPE OF WORK AND BUDGET FOR THE COOPERATIVE AGREEMENT BETWEEN THE ALASKA ENERGY AUTHORITY AND THE MATANUSKA-SUSITNA BOROUGH FOR LIDAR TOPOGRAPHIC DATA AND ORTHORECTIFIED AERIAL IMAGERY ACQUISITION FOR THE MAT-SU VALLEY.

(1) IM No. 11-065

- 5. Ordinance Serial No. 11-040: AN ORDINANCE ACCEPTING AND APPROPRIATING UP TO \$44,444 FROM THE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION THROUGH THE NATURE CONSERVANCY TO FUND 480, PROJECT NO. 47504, FOR THE ACQUISITION OF HIGH RESOLUTION LIDAR AND AERIAL PHOTOGRAPHY DATA FOR A PORTION OF THE MATANUSKA-SUSITNA BOROUGH.

- a. Resolution Serial No. 11-046: A RESOLUTION ESTABLISHING THE SCOPE OF WORK AND BUDGET FOR THE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION SUBAWARD THROUGH THE NATURE CONSERVANCY FOR THE ACQUISITION OF HIGH RESOLUTION LIDAR AND AERIAL PHOTOGRAPHY DATA FOR A PORTION OF THE MATANUSKA-SUSITNA BOROUGH.

(1) IM No. 11-066

- 6. Ordinance Serial No. 11-041: AN ORDINANCE APPROPRIATING \$34,854,678 TO FUND 400, SCHOOL PROJECTS, FOR THE ACQUISITION, CONSTRUCTION, AND INSTALLATION OF SCHOOL AND RELATED CAPITAL IMPROVEMENTS WITHIN THE BOROUGH AND FOR RELATED ISSUANCE COSTS FOR THE 2011 SERIES "A" GENERAL OBLIGATION SCHOOL BONDS.

- a. IM No. 11-070

B. INTRODUCTIONS (For public hearing – 04/19/11, 7 p.m., Borough Assembly Chambers)

- 1. Ordinance Serial No. 11-034: AN ORDINANCE CREATING TRIMOTOR STREET AND PORTION OF ALIX DRIVE NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 450, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED

WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 11-057

2. Ordinance Serial No. 11-035: AN ORDINANCE CREATING APRYL LANE AND SOUTH FRANCE COURT ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 452, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 11-058

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

- E. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

XI. RECONSIDERATION

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT

Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.